## Lesson 16

## Modified Letters, More on Quotation Marks, Foreign Words in English Text, Spanish Punctuation, Greek Letters, Old and Middle English, More on Translation Software

### 16.1 Modifiers [UEB §4.2]

Modifiers are used to show accented letters or diacritics in braille. Following is a list of some commonly-used modifiers. Refer to $\S 4.2$ and $\S 4.3$ of the Rules of Unified English Braille Second Edition 2013 for a complete list of available modifiers, including transcriber-defined modifiers.

| Braille Symbol | Meaning | Example |
| :---: | :---: | :---: |
| $\bigcirc$ | breve above following letter |  |
| $\because!$ | macron above following letter | U $\quad \vdots: \%!$ |
| : 0 | cedilla below following letter |  |
| : $!$ | grave accent above following letter | à $\quad: \quad: \quad$ : |
| $: \because$ | circumflex above following letter | 人̂ $\quad: \quad: 9$ |
| : : : | tilde above following letter | n $\quad: \mathbf{:}: \mathbf{:}: \mathbf{:}$ |
| : $:$ | umlaut or diaeresis above following letter | ü $\quad: \quad: \%$ : 0 |
| : | Ligature indicator | æ $\quad$ : $:$ : $0: 0$ |
| : | acute accent above following letter | é : : : : : |

16.1a Placement. With the exception of the ligature, place the modifier immediately before the letter to which it applies. Example:

```
garçon
!:
São Paulo \: : :: :: :!:!
```

Place the ligature indicator between two letters which are shown joined together in print. Example:
hors-d'œuvres

```
%:%%%%:4%%%%%%%
```

16.1b Capitalization. If a modified letter is capitalized, place the capital letter indicator before the modifier. Note that modifiers are the only braille signs that can be placed between a capital indicator and the letter or word to which it applies. Example:

L'Étoile du Nord : : : : : : : : : : : : : : : : : : : : : : : : : : : : :

Capitalized word mode remains in effect through modified letters. Example:

16.1c With Contractions. A contraction should not be used if any of its letters include modified letters. Examples:

16.1d Applied to More Than One Letter. If a modifier applies to more than one consecutive letter, enclose the affected letters in braille grouping indicators. The opening braille grouping indicator is dots 126 $(\vdots)$, and the closing braille grouping indicator is dots $345(\vdots)$. Note that these are the same dot configurations as the contractions for $g h$
and ar, but since no contraction can immediately follow a modifier, a grade 1 indicator is not required to show that these are grouping indicators rather than contractions.

Example:
Se you sōōn. : : : : : : : : : : : : : : : : : : : : : : : : : :

### 16.2 More On Quotation Marks [UEB §7.6]

In Lesson Three, you learned that the outer or primary quotation marks in the text should generally be shown in braille as the one-cell quotation marks (:: :!). These quotation marks are used even if the outer quotation marks in print are not the typical double quotation marks.

In addition to the inner single quotation marks studied in Lesson Three (: : : : : ), other types of print quotation marks can be shown in braille. However, these are generally only used when their print equivalents are shown as the inner or secondary quotation marks in the text.
" " $\vdots: \vdots: \vdots$ opening and closing double quotation marks
«» $\quad \vdots: \vdots: \vdots \quad$ opening and closing Italian quotation marks (small double angle brackets)

Example:
«We shall sing 'Reel à Bouche'.»

'We shall sing «Reel à Bouche».'

'Mother said "We'll see".'


### 16.3 Foreign Language Material in English Texts (UEB §13)

The principles governing foreign words in English contexts studied in this lesson only apply to foreign text which occurs in a primarily English context. They do not apply to foreign language school textbooks, school assessments, grammar books and phrase books, bilingual dictionaries, or foreign language literature in which the text is written entirely in that language. For transcription of such material, which uses completely different methods of representing accented letters, refer to UEB §13.6, to BANA's Provisional Guidance for Transcribing Foreign Language Material in UEB (pending), and to World Braille Usage, Third Edition, www.perkins.org/worldbrailleusage.
16.3a Use of Contractions. In accordance with the provisions of UEB §13.2, the Braille Authority of North America has approved the use of contractions in foreign words and phrases in English contexts. The general rules for contraction usage should be followed, and contractions which would unduly distort the pronunciation of the word should not be used. Examples:

Nicole is très chic.

"Einbrecher" is the word for "burglar" in German.

"Adiós, Jazmín y José," said Father.


During the Battle of Jutland, the German Derfflinger sank the Queen Mary.


Keep in mind the rules for contraction usage when deciding whether to use a contraction, or when choosing the correct contractions to use, in foreign words. For example:

Should the "one" contraction be used in "immigrazione"?
(See Lesson 9)
Should the "be" contraction be used in "becario"? (See Lesson 7)
What contractions should be used in "heredero" - here? ed? er? (See Lesson 9)

Check a foreign dictionary or online reference to determine pronunciation. Examples:

```
centime (sän teem) ! ! !: :%:0
```






```
honi soit qui mal y pense
```





## 16.3b Guidelines for Contraction use in Specific Languages.

(1) In Greek words, when the letters sth occur, use the th contraction rather than the st contraction.
(2) In Scandinavian words, use the ar contraction when the letters aar occur.
(3) In Welsh words, do not use the ed contraction when the letters edd occur. Use the ff contraction rather than the of contraction in the letter combination off.
16.3c Spanish punctuation. In Spanish, a question is enclosed in question marks, the first one inverted and placed at the beginning of the question. In braille, the inverted question mark is shown as dots 45, 56, 236 (: : : : ). Similarly, Spanish exclamations begin with an inverted exclamation mark, which is represented in braille by dots 45, 56, 235 (: : : : : ) Example:
¿Es éste el camino a Puebla?

¡Es demasiado!


Follow print if dashes are used for quotation marks for Spanish or other languages. Example:

When asked if he had enough money, Pedro said, - ¡Tengo más de veinte pesos! -


## Drill 38

Practice brailling the following sentences. Use a 1-3 margin.

1. The attractive divorcée and her distingué protégé created a sensation at the lawn fête.
2. Louis XIV stated the position of all dictators when he said, "L'état c'est moi."
3. The François family with their entire ménage had already departed for Florida.
4. 'And opening his mouth he taught them saying, "Blessèd are the poor in spirit for theirs is the kingdom of heaven. . . ." '
5. The newest trend in German politics is Parteiverdrossenheit, or PV for short.
6. "Vive la France!" defiantly shouted the young patriot as he was led off to face the firing squad.
7. José de San Martín was one of the leading liberators of South America.
8. Signorina Puccini is auditioning with the Metropolitan Opera Company.
9. Étienne professed to be enchanté to meet la belle Mademoiselle Andersen.
10. The original German title of Erich Remarque's famous book All Quiet on the Western Front was Im Westen Nichts Neues.
11. Egypt is fine, but if we have to go to Port Said again, we're finished - al fine!
12. My family comes from a small town in Italy called Giovanni a Piro.
13. We can keep this little cherub here, but that little enfant terrible will have to go home.
14. "E molto bene di ritornare a casa," said the old woman as she stepped off the train.
15. "When will you be back?" called his comrades as Poncho rode off in the general direction of the border, and his reply was ¿Quién sabe? -

### 16.4 Greek Alphabet [UEB §4.5]

Lower Case Greek Alphabet

| Braille | Print | Meaning | Braille | Print | Meaning |
| :---: | :---: | :---: | :---: | :---: | :---: |
| ! ! | a | alpha | : $:$ | V | nu |
| : | $\beta$ | beta | : $\because$ | $\xi$ | xi |
| : : | Y | gamma | $0:$ | 0 | omicron |
| : $:$ | $\delta$ | delta | ! | $\Pi$ | pi |
| : $:$ | $\varepsilon$ | epsilon | : | $\rho$ | rho |
| : | $\zeta$ | zeta | $\square!$ | ¢ or $\sigma$ | sigma |
| : | $\eta$ | eta | : | T | tau |
| : : $:$ | $\theta$ | theta | $\because$ | U | upsilon |
| $\bigcirc$ | 1 | iota | : $:$ | $\varphi$ | phi |
| ! | K | kappa | ! : | X | chi |
| : | $\lambda$ | lambda | : $:$ | $\Psi$ | psi |
| 0 | $\mu$ | mu | : : | $\omega$ | omega |

Upper Case Greek Alphabet
Braille Print Meaning Braille Print Meaning
$\because \vdots:!\quad$ A alpha $\quad \vdots:!!\mathrm{N} \quad$ nu
$\because:!\quad$ B beta $\quad \vdots:!\%$ 三 xi




Follow print for the transcription of Greek letters. The appropriate capital indicator is used before uppercase Greek letters. Example:

I wrote to $\Phi B K$ president, Tom Jones.


### 16.6 Early Forms of English [UEB §12]

Refer to the Rules of Unified English Braille for the symbols for letters no longer in use. Do not use contractions in English written before about 1100. In Middle English, contraction usage is optional. Use contractions for early modern English. Pay particular attention to variations in spelling in archaic forms of the language to ensure appropriate use of contractions.

## Drill 39

Practice brailling the following sentences. Use a 1-3 margin.

1. The circumference of a circle is equal to $\pi \times d$.
2. "Écoutez bien," said Professor Moreau, as he launched into his lecture.
3. The Chimbley Sweep is sung by the folk-rock group, The Decemberists.
4. "Geh!" she said. "Mach schnell!"
5. During his senior year at college ('90-91) he lived in the ПКА house.
6. In music, diminuendo means to play softer by degrees.
7. $\Delta \mathrm{E} \Lambda Ф О \mathrm{I}$ (Delphi) was called the navel of the earth.
8. Goody Thatcher hoped to see her grandchildren become "polished stons" in the church. "Them i do hertili inbrace," she wrote.
9. The Greek letters $O$ and $\Omega$ are pronounced the same.

### 16.6 More On Braille translation Software

16.6a Quotation Marks and Apostrophes. Sometimes, braille translation software fails to distinguish properly the difference between single quotation marks and apostrophes, and depending upon the methods used to create the original print document, other problems with quotation marks may occur. The transcriber must pay special attention to be sure that quotation marks and apostrophes are shown correctly in the braille version.
16.6b Inserting Symbols. Most modern word processing software includes methods for inserting symbols for modified letters and Greek letters. For accented letters, sometimes shortcut keys are provided for easy entry. Ligatured letters or Greek letters can often be found on an "Insert symbols" menu in the word processing software. Because there are a number of ways the symbols may be inserted in the original print document, it is critical to verify that the symbols have imported
properly to the braille translation software and are represented correctly in the final braille version. It is not enough simply to determine that the symbols look right in the print version.
16.6c Styles for Languages. Your braille translation software may include styles with names such as "Spanish" or "French". When these styles are applied, the material will translate into braille using not the methods of foreign language transcription covered in this lesson, but instead using the accented letters as shown in World Braille Usage. Therefore, do not use the language styles for foreign language material in English contexts. They are only appropriate for material intended for learning a language or for other language-oriented purposes as briefly discussed at the beginning of this lesson.

## EXERCISE

Prepare the following sentences for submission to the instructor. Use a 3-1 margin.

## LESSON 16

1. "Art thou not, fatal vision, sensible to feeling as to sight? Or art thou but a dagger of the mind, a false creation, proceeding from the heatoppressèd brain?" -Macbeth
2. He had just returned to the café after his tête-à-tête with his fiancée.
3. The new government came into power through a coup d'état but masquerades behind a façade of democracy.
4. The dénouement of the plot began when the professor crashed the party clad in tuxedo and black suède shoes and wearing a boutonnière of lilies of the valley.
5. "Merci beaucoup," said Jacques as I handed him the prize.
6. As the victorious French troops reëntered the city, the crowd triumphantly and spontaneously broke into the Marseillaise: "Allons, enfants de la patrie! Le jour de gloire est arrivé! . . ."
7. France was represented at Versailles by Georges Clemenceau.
8. The sign KINXYNOE alerted us to the dangers of driving in the Greek mountains.
9. Jeanne d'Arc was known as the "Maid of Orléans."
10. I said, this restaurant serves all meals table d'hôte, not à la carte.
11. The note began very formally, "Sehr geehrtes Fröulein Mary Smith: . . ."
12. -iQué bonita!- exclaimed the handsome young gaucho as he doffed his sombrero to the lovely señorita.
13. The pin on his lapel proudly proclaimed his affiliation with $\Sigma X$.
14. " '69!" he said emphatically, "that was the year I was born!"
15. The first half of Julia's program closed with Chopin's Étude in $E$ Major.
16. The memory of her insult still rankled in his mind ("gros cochon" she had called him).
17. The motto of the United States is "E pluribus unum."
18. "The situation has been getting rather unhealthy," Filatov told the mass-circulation weekly Argumenty i Fakty.
19. I would like Pasta e Fagioli and a salad, please.
20. My grandfather showed me his old collection of German marks, French centimes, and Spanish pesos.
21. The Encyclopædia Britannica was first published in Edinburgh, Scotland as a 3-volume set between 1768 and 1771.
22. Serous otitis media is a medical term for fluid in the ear.
23. In English, there are at least five ways to pronounce the letters o-u-g-h; for example: ought (ôt), tough (tŭf), bough (bou), dough (dō ), through (thrōō).
24. Winthrop considered his colony to be a model to others; "Wee must Consider that wee shall be as a Citye upon a hill."
25. The priest said he hoped Father hadn't had a faithectomy, since he hasn't seen him in church for months.
